



Republic of the Philippines  
**Department of Education**  
REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

22 October 2025

DIVISION MEMORANDUM  
No. 754 s. 2025

**GENDER SENSITIVITY TRAINING, MANIFESTATION ON GENDER BIASES,  
SOGIE, NON-SEXIST LANGUAGE, GENDER AND CULTURE FOR ALS  
TEACHERS AND NON-TEACHING PERSONNEL**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. With reference to **DepEd Order No. 32 s. 2017** titled **Gender Responsive Basic Education Policy** and with the invitation from the **OCM-City Gender and Development Office**, this Office announces the conduct of **Gender Sensitivity Training, Manifestation on Gender Biases, SOGIE, Non-Sexist Language, Gender and Culture for ALS Teachers and Non-Teaching Personnel** on **November 7-8, 2025** at the **2<sup>nd</sup> Floor Dodong's Restaurant, 31 P. Nadera St. Brgy. Angustias, Tayabas City.**
2. The training aims to recognize gender biases and discrimination and to encourage a safer, more inclusive and productive environment.
3. Given that the second day of the training falls on a weekend, participants shall be entitled to receive **Compensatory Time Off (CTO)** or **Overtime Pay** subject to existing DepEd and CSC guidelines and issuances.
4. Attached are Enclosure 1: **List of Participants** Enclosure 2: **Official Communication from the OCM-City Gender and Development Office.**
5. Immediate dissemination of this Memorandum is desired.

For:

**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

By:

**HERBERT D. PEREZ**  
Assistant Schools Division Superintendent  
Officer-in-Charge



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Website: <https://www.sdotayabascity.ph>

Encl.: As stated  
Reference: DepEd Order No. 32 s. 2017  
To be indicated in the Perpetual Index  
under the following subjects:

**GENDER SENSITIVITY**

SGOD- gender sensitivity training, manifestation on gender biases, sogie, non-sexist language, gender and culture  
for als teachers and non-teaching personnel  
REC7LK01-006540/October 22, 2025



Enclosure 1 – List of Participants

	<b>Name</b>	<b>Sex</b>	<b>Designation/Position</b>	<b>School/Office</b>
1	Pazzyla Lydda A. Cabalsa	F	Administrative Officer II	Alsam Integrated School
2	Joan C. Cabile	F	Administrative Officer II	Busal Integrated School
3	Luisa M. Datario	F	Administrative Officer II	Eugenio Francia Integrated School
4	Nataniel G. Balbarosa	M	Administrative Officer II	Froilan E. Lopez Elementary School
5	Mark Laurence T. Aloner	M	Administrative Aide I	Ilasan Integrated School
6	Joy Liwayway O. Aguila	F	Administrative Officer II	Calumpang Integrated School
7	Ma. Zarina A. Bagangan	F	Administrative Officer II	Katigan Alupay ES/Talolong IS
8	Beatrice B. Salazar	F	Administrative Officer II	Lalo ES/ Ipilan Alitao ES
9	Aira G. Alvarez	F	Administrative Aide I	Mate IS
10	Juanito D. Domirez	M	Administrative Officer II	Domoit ES/Mayuwi IS
11	Jerick C. Reyes	M	Administrative Officer II	East Palale ES/North Palale ES
12	Jeresa A. Fulleo	F	Administrative Aide I	Potol ES
13	Claribel C. Rada	F	Administrative Officer II	Masin ES/South Palale ES
14	Donnabelle F. Caagbay	F	Administrative Officer II	TECS
15	Loveday Allysa O. Oabel	F	Administrative Officer II	TWCS I
16	Jeanette F. Evangelista	F	Administrative Officer II	TWCS II/Lakawan ES/Tayabas City National HS
17	Ferex O. Zafranco	F	Administrative Officer II	TWCS III/Malaoa Calantas ES
18	Ma. Angelica A. Villalba	F	Administrative Officer II	TWCS IV/Lawigue ES
19	Rosemarie E. Morales	F	Administrative Officer II	West Palale ES/Velencia ES
20	Desiree Carla C. Andanza	F	Administrative Officer II	Cipriano J. Querubin ES
21	Joselito R. Anareta	M	Administrative Officer II	BANHS
22	April Jean V. Songcaya	F	Administrative Officer II	Dapdap IS
23	Frederick M. Bulandos	F	Administrative Officer II	West Palale NHS
24	Noralyn Martillana	F	Administrative Aide I	Luis Palad Integrated High School
25	Ana Guia Panganiban	F	Administrative Aide I	Luis Palad Integrated High School
26	Ian Neric Ilao	M	Administrative Aide IV	Luis Palad Integrated High School



27	Janet Ocaya	F	Administrative Aide I	Luis Palad Integrated High School
28	Rachel Ann Z. Deauna	F	Administrative Aide I	Luis Palad Integrated High School
29	Jayson Dalmacia	M	Administrative Aide I	BANHS
30	Leandra Rodriguez	F	Administrative Aide I	BANHS
31	Neil Elaine Ariola	F	Administrative Assistant II	BANHS
32	Nissa A. Merto	F	Administrative Aide I	CID
33	Jessica S. Fortuny	F	Administrative Aide I	CID
34	Lara Kresthia T. Roxas	F	Administrative Aide I	OSDS
35	John Frederick Q. Mendoza	M	Administrative Aide I	OSDS
36	San Mark A. Marcos	M	Data Analyst	OSDS
37	Princess A. Talavera	F	Administrative Aide I	SGOD
38	Shyra C. Rojas	F	Administrative Aide I	SGOD
39	Yveth Nika B. Sogone	F	Administrative Aide I	OSDS
40	Jerome P. Jepsani	M	Administrative Aide I	OSDS
41	Clarissa Quilang	M	Administrative Aide I	TWCS IV
42	Monica Cablaida	F	Administrative Assistant III	TECS
43	France Erick Torres	M	Community ALS Implementer	ALS – SDO Tayabas City
44	Angelyn D. Sornillo	F	Community ALS Implementer	ALS – SDO Tayabas City
45	Baby Nercie R. Faustino	F	Community ALS Implementer	ALS – SDO Tayabas City



REPUBLIC OF THE PHILIPPINES  
CITY OF TAYABAS  
QUEZON PROVINCE

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**OCM- CITY GENDER AND DEVELOPMENT OFFICE**

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FOR: **CELEDONIO BALDERAS JR.**  
Schools Division Superintendent

THRU: **TEOFILA A. OCUMIN**  
EPS II - ALS

FROM: **HON. ANTHONY A. LIM**  
City Mayor/ GFPS Chairperson

SUBJECT: **GENDER SENSITIVITY TRAINING, MANIFESTATION ON  
GENDER BIASES, SOGIE, NON-SEXIST LANGUAGE, GENDER AND  
CULTURE FOR ALS TEACHERS AND NON-TEACHING  
PERSONNEL**

Schools Division of Tayabas City  
RECORDS SECTION

**RECEIVED**

BY: \_\_\_\_\_  
DATE: **OCT 06 2025**  
Control No. \_\_\_\_\_

Greetings!

We are pleased to inform you that the Office of the City Mayor – Gender and Development Office will be conducting a “**Gender Sensitivity Training, Manifestation on Gender Biases, Sogie, Non-Sexist Language, Gender and Culture for Als Teachers and Non-Teaching Personnel.**”

In line with this, we would like to invite 45 ALS Teacher and Non-Teaching Personnel to participate in the training, which will be held on **November 7 & 8, 2025**, from **8:00 AM to 5:00 PM**, at 2<sup>nd</sup> Floor Dodong's Restaurant, 31 P. Nadera St. Angustias Zone III, Tayabas City

Please find the attached confirmation forms. Kindly submit the completed forms to the GAD Office on or before October 25, 2025.

Thank you in advance for your cooperation, and we look forward to your positive response.

Respectfully yours,

  
**HON. ANTHONY A. LIM**  
City Mayor/ GFPS Chairperson